

Minutes of 8th Library Advisory Committee Meeting

The 8th meeting of the Library Advisory Committee (LAC) was held at 4.30 P.M., on 27th of November, 2015 at the Director's office. The following LAC members attended the meeting:

1. Professor Chetan Singh, Director, IIAS
2. Professor A. Achyutan, Fellow, IIAS
3. Dr. Pravesh Golay Jung, Fellow, IIAS
4. Dr. Yogesh Snehi Fellow, Fellow, IIAS
5. Shri Prem Chand, Librarian, IIAS

Due to prior engagements the following members could not attend the meeting:

1. Dr. Jagdish Arora, Director, INFLIBNET Centre
2. Dr. Albeena Shakil, Fellow, IIAS
3. Mrs. Neeraj Sharma, Asst. Librarian, IIAS

Shri Lambodara Parabhoi, Professional Library Assistant, also attended as special invitee.

The Director commenced the meeting by welcoming the members of Library Advisory Committee. Thereafter, the members were informed of the actions taken on the resolution passed in the last LAC Meeting.

1. Action-Taken Report and further Suggestions:

The Committee noted the actions taken to follow up on the decisions of the previous LAC Meeting.

- 1.1 **Item No. 2.3:** It was recommended that the remaining books be listed and the list be circulated amongst the fresh batch of Fellows for sale at the same discounted price of 75% on the MRP. Thereafter, the remaining books were recommended to be donated to the HP University, Shimla and other libraries in state.
- 1.2 **Item No. 3:** The members were informed that the recommended process of digitization is underway and Mr. Rupinder Singh, (LDC, IIAS) who has been involved in the process of digitization of the books, monographs and photographs in the Institute's Library Collection made a presentation of the digitized products to the members. On seeing the quality of the product and the nature of the growing move towards more digitized access, the Committee recommended that the digitized books, and monographs also be generated in an e-book format apart from the standard jpeg, and pdf formats that are currently being provided. It was also suggested that the Institute's store be physically checked for copies of monographs that might be out-of-print so that they too could be digitized.
- 1.3 The committee recommended that the Library should ensure the storage and retrieval of the content being hosted on the server, if need arises, the library can purchase a new server to avoid traffic congestion of the existing network bandwidth.
- 1.3.1: Keeping in view the low rates offered by the party involved in the digitization, it was further recommended that a proposal be submitted to the Financial Committee for the digitization of all Official Records of the various sections of the IIAS through the same vendor.

2. Agenda Items

2.1 Items No 1: Renewal of print journals and E resources:

The Committee approved the renewals of prints and electronic resources listed under **Annexures A, B, C, D, E and F** and recommended that the Journals listed under these annexures be continued.

2.2 Item No. 2: Installation of Mezzanine floor / Double Storey racks

The Committee discussed the recommendation of the Technical Committee that was constituted to review the proposal received from Godrej Company to address the space crunch faced by the Library in maintaining its storage facility. The Committee approved and strongly seconded the recommendation of the Technical Committee for installing Mezzanine floor/Double storey racks. It recommended that given the extent of the budget required to do the same, the proposal be submitted to the Financial Committee, and the due procedure be followed in installing the Mezzanine floor/Double storey racks in the Library.

2.3 To consider the selection of gifted / complementary books received from Scholars/ Authors

The Committee deliberated upon the matter pertaining to the difficulty of the Library, given the space crunch, to retain the books received by the Library as Gifts and Complimentary copies from various individuals and agencies. The Committee recommend that a Review- Committee constituting of Fellows from different Disciplines be constituted to review the collection. The selected books could be added to the Library while the remaining of the lot could then be processed for internal exhibition-sale at a discounted price of 75% as was previously done. It was recommended this process be carried out by March, 2016.

2.4 Any Other items:

2.4.1 Access of World E-book Library

The difficulty of accessing World E-book Library database was highlighted and it was recommended that the Library should look into the matter.

2.4.2 Collection Development Policy

The Committee deliberated and recommended that an active development of the Library Collection should also be carried out. Towards that end, it was suggested that the Library's move towards strengthening and enhancing its collection by steadily building up the Works of Major Thinkers in its entirety, and by adding Gazetteers. To its existing collection

2.4.3 Development and printing of a Brochure of the Library

The Committee recommended that the Library develop a brochure that highlights the collections and the facilities available in the Institute's Library for the sake of its users.

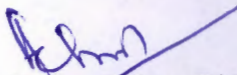
2.4.4 Orientation Programme for Associates and Fellows:


month addressing the Fellows and Associates to ensure that the Associates and Fellows are aware of the e-resources available at the library and the modes to access them.

2.4.5 Continuation of the Internship Programme

The Committee recommended that the Institute continue the practice of the internship programme extended to the Department of Library and Information Science, Central University of Himachal Pradesh, Dharamsala.

The meeting ended with a vote of thanks to the Chair.


1. Professor A. Achyutan, Fellow, IAS


2. Dr. Pravesh Golay Jung, Fellow, IAS


3. Dr. Yogesh Snehi Fellow, Fellow, IAS


4. Shri Prem Chand, Librarian, IAS