

Library Advisory Committee Meeting

Minutes

The Seventh Library Advisory Committee was held on 30th July 2014 at the Directors office. The following members attended the meeting:

1. Prof. Chetan Singh, Director (In the Chair)
2. Sh. Suneel Verma , Secretary
3. Dr. Albeena Shakeel, Fellow
4. Dr.Parvesh Jung Golay, Fellow
5. Dr.Yogesh Snehi, Fellow
6. Sh. Prem Chand, Librarian (Member Secretary)

Prof. Rajesh Joshi, National Fellow and Dr. Jagdish Arora, Director INFLIBNET (External Member) could not attend the meeting due to their prior engagements.

.The Director welcomed the members of Library Advisory Committee, thereafter, the members discussed the agenda.

Agenda No. 1: To confirm the minutes of 6th LAC held on 4th November,2013

The minutes were approved in the 146 GB meeting.

Agenda No.2: Action Taken Report:

Library Advisory Committee (LAC) noted the action taken on the minutes of the 6th LAC held on 4th November 2013. The Committee discussed and deliberated on action taken report and recommended that Library should purchase following software:

(i) Tool for publishing and managing bibliographies, citations and references

(ii) Anti- plagiarism software

(iii) PDF convenor

2.1. Mirror Server: The Librarian informed that the library has mirror server which has large storage capacity to upload video and audio file. The server is not being used due to non-renewal of AMC. After the deliberation, the Committee recommended that:

(i) The AMC of mirror server should be renewed and the list of CD/DVDs should be put up on the Institute's web site.

(ii) Circulate the list of DVDs via E-mail to all concerned.

2.3 To consider the disposal of unclaimed books: The Committee approved the minutes and recommendations of the sub-committee held on 21.07.14:. The minutes of the meeting is places at **Annexure -A.**

Item No. 3: Digitization of HAS Monograph and Rare Books:

The Committee discussed on the proposal of digitisation through outsourcing. Librarian informed that sample of two books for digitisation were sent to Sabarmati Asharam , Ahmedabad and North Eastern Hill University, (NEHU) Shilong. The two samples received from these two institutions were shown to members. The Committee discussed on the sample books , its quality, resolution and processing charges and noted that as compare to Rs 4 per pages charged by NEHU, the rates of Rs. 17/- per page ; quoted by Sabarmati Asharm is quite high. NEMtf.

The Committee deliberated on the proposal and during the discussion, Dr. Yogesh Snehi (Fellow) suggested considering the rates of Punjab Digitization library, Chandigarh. The Secretary also proposed that the Librarian should personally visit the office of Panjab Digital Library to explore it further and find the rates and quality of the digitisation of Institutes monograph. It was recommended to send a sample of book for digitisation to Panjab Digital Library, Chandigarh.

The Committee decided to see the quality, resolution and quality of digitisation of sample books of three firms, thereafter, the final decision would be taken. In the meantime, the Library will explore the rates of digitisation from other firms too.

No. 4: To consider the renewal of print journal and E-resources subscription for the year 2015-16: The Committee recommended the subscription of print and electronic journals as per the details given at **Annexure A and B.** The renewal order be sent to Informatics, Bangalore and Central News Agency, New Delhi. The tentative cost of subscription / renewal of periodicals for the year 2015-16) is Rs. 2556143/- (Two lakh fifty six thousand one hundred and forty three only)

Item No. 5: Purchase of Marathi Books recommended by Prof. D.N.Dhanagre: The Committee deliberated on the books recommended by Prof. D.N. Dhanagre, National Fellow and observed that these books were of multi-volume and expected to be of lesser use in the Library. Further, in the light of the Library Policy to avoid the purchase of any multi-volume set due to space constrains of the Library, the Committee recommended that singular volumes from the suggested set could be considered as and when a resident-scholar deems it necessary for his/her work.

Item No. 6: Empanelment of Vender: The Librarian informed the Committee that existing panel of vendors needs to be reviewed as it has not been done for last three years. In order to prepare revised list of panel vendor for supply of books for next three years, a separate proposal and guidelines have been prepared. The Committee deliberated on the proposal and approved the proposal.

The Committee discussed on the request received from five different vendors for empanelment to supply of books to the library and recommended that these vendors can apply for empanelment when the Institute invites application which is to be published in newspaper.

Item No. 7; Any other item: Incomplete entries of Books in Libsys:

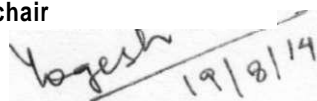
Dr. Albeena (Fellow) observed that Libsys software does not show the proper details of books in the database whereas the user finds books on the shelves. The Librarian informed that there are around 300 such books. The Committee suggested to keep a box in Circulation Section to identify these books and rectify the errors in database. Whenever a user comes across such type of errors in Libsys record, he/she may drop a slip with the bibliographical details of a book in a box which can later be updated in the Libsys database.

The meeting ended with a vote of thanks to the chair

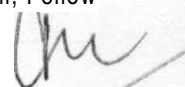


Parvash Jung Golay, Fellow

Albeena Shakeel, Fellow



Yogesh Snehi, Fellow



Prem Chand, Librarian (Member Secretary)